



**ARA**  
ASSETS RECOVERY AGENCY

## TENDERS QUERRIES AND CLARIFICATIONS

Assets Recovery Agency invited interested and qualified bidders to supply goods and services under the listed tenders;

S/N	TENDER NAME	TENDER NO
1.	Supply, installation, configuration, testing, and commissioning of ARA Data Center at Old Mutual Tower Nairobi 22 <sup>nd</sup> Floor.	ARA/OT/001/2023-2024
2.	Open tender for supply, delivery, installation, testing, and commissioning of ICT and IT equipment and Bulk SMS.	ARA/OT/002/2023-2024

### QUERRIES AND RESPONSES ARA/OT/001/2023-2024

**1. Is the site visit applicable to both tenders?**

No. It's only applicable to this tender ARA/OT/002/2023-2024 only.

**2. Is there a site visit certificate issued?**

The certificate sample was erroneously omitted in the Tender Document. The evaluation committee will consider the site attendance register provided by the Agency and signed by bidders or their representatives at the site during the period.

**3. MR7 - NCA and EPRA Certificate in tender ARA/OT/001/2023-2024 requirement.**

Due to the distinct job purpose for each certificate and elaborations provided in the Tender document, the requirement will be treated as is by the Evaluation Committee. Tenderers are advised to respond accordingly.

**4. Size of the data center site (room)**

Approximately 15ft by 13ft (L X W)

**5. Data Center Recovery (DR) Site**

The Agency is in liaison with other government institutions for DR site space. Tenderers are advised to factor the DR site in their bids. On award, the tenderer will be notified of the exact DR site.

**6. AIRCON OUTDOOR CONDENSER UNITS AND FIRE SUPPRESSION SYSTEM**

The Agency has an AC and fire system within the offices. The area hosting the external components of the AC will be accessible to the tenderer on award.

The fire system is water-based reagent and not suitable for the DC infrastructure.

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OLD MUTUAL TOWER, 22<sup>ND</sup> FLOOR UPPER HILL

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## CLARIFICATION ON ARA/OT/002/2023-2024

1. Invitation for Tenders: clause 1.7 to read:

“Interested bidders or their representatives are invited to witness the opening at Agency offices in UAP Old Mutual Tower 22nd Floor. Bids will be opened on the same day **Tuesday 16<sup>th</sup> April 2024, at 11.00 am**. Electronic Tenders will not be permitted.”

2. ***Mandatory Requirement ser 6:*** Provide a duly filled, signed, and stamped Pre-Bid Conference Attendance Form. For Bulk SMS bidders.

**Advisory:** Tenderers to disregard the requirement.

3. ***What is the Projected Monthly consumption of bulk SMS and is short code necessary?***

**Response:** Not below 2000 SMS per month and the short code is mandatory.

4. ***Bidding format***

The tenderers are advised to respond to the lot or lots they qualify in one bid document – original and a copy. However, their bids **MUST** comply with all mandatory requirements, MR (5.1) page 21 of the tender document and advisory **2 above** to be considered for further evaluation.

Agency Address and Contact for these tenders are as follows:

The Director,  
Assets Recovery Agency,  
P.O Box 52420-00100,  
Nairobi

**Email:** [info@assetsrecovery.go.ke](mailto:info@assetsrecovery.go.ke) & [procurement@assetsrecovery.go.ke](mailto:procurement@assetsrecovery.go.ke)

**Website:** <https://www.assetsrecovery.go.ke>

**Mobile Numbers:**

0768024337/0202100331/0202021009